

10 January 2006

Dear Councillor

### **IT WORKING GROUP**

A meeting of the IT Working Group will be held in the Committee Room, Council Offices, Saffron Walden, on Thursday, 19 January 2006 at 5.00 pm.

An informal briefing will commence at 5.00pm to advise Members on the current IT systems and development. The IT Working Group will commence afterwards.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

### **AGENDA**

- 1 Apologies for absence and declarations of interest.
- 2 Notes of the meeting held on 15 December 2005.
- 3 Matters arising.
- 4 IT Capital Programme

Item for decision

Details of various IT projects being considered for inclusion in the 2006/07 IT Programme.

- 5 Any other items, which the Chairman considers to be urgent

To: Councillors K R Artus, W F Bowker, R F Freeman, R M Lemon and A R Thawley

Lead Officer: Mike Brean (01799) 510330  
Committee Officer: Victoria Harvey (01799) 510433